



Researcher Name:
 Research title:
Date

IRB Action Research Short Form

This form covers research activities in which the *only* involvement of human subjects will be in one or more of the categories in the MBU Undergraduate Action Research statement are covered under this form. Even if your study may qualify as exempt, you must complete and submit this application to the office of the IRB. The determination of adequacy may only be made by the instructor, not the researcher. If the instructor is uncertain that the proposed research meets the criteria, he/she shall consult the IRB. Exempt studies do not require continued IRB monitoring. If you answer 'yes' to any of the questions below, you must complete the full IRB application. If the question doesn't apply, mark No.

For research involving special populations, interventions or manipulations: Y N

- A. Does your research involve prisoners?
- B. Does your study involve deception of subjects?
- C. Does your research involve survey or interview procedures with children as subjects?
- D. Does your research involve observation of children in settings where investigator(s) will participate in the activities being observed?

For research using survey procedures, interview procedures or observational procedures (NOTE: exemption is not allowed in surveys or interviews with children as subjects): Y N

- E. If the data are to be recorded by audiotape or videotape, and were the information to be revealed or disclosed, could this place subjects at risk (risks may be psychological, social, physical, economic, or legal)?
- F. Are subjects identifiable (e.g. by name or through demographic data) and will collection of information include sensitive data (e.g., illegal activities or sensitive issues such as sexual orientation, sexual behavior, undesirable work behavior or other embarrassing information)?
- G. If subjects are identifiable either by name or through demographic data, are there potential risks to subjects if the information is revealed or disclosed?

For research using existing or archived data,** documents, records or specimens: Y N

- ** Existing" means collected (i.e., on the shelf) prior to the research for a purpose other than the proposed research. It includes data or specimens collected in research and nonresearch activities.
- H. Will any data, documents, records or specimens be collected from subjects after permission is granted by the IRB to commence the research?
 - I. If the existing data, documents, records, or specimens are originally labeled with identifiers and are not publicly available, is the investigator recording the data in such a manner that subjects can be identified, directly or indirectly through identifying links (e.g., demographic information that might reasonably lead to the identification of individual subjects – name, phone number, medical record number, social security number or any code number that can be used to link the investigator's data to the source record)?

Protocol

Background:

Objectives:

Description of Research Conduct:

Role of Subjects:

Risks:

a.) **Risks to subject *and* steps taken to minimize risks:**

b.) **Benefits to subject:**

c.) **Benefits to society:**

Will the identity of subjects and their responses be kept:

Anonymous (names and unique identifiers of subjects are never attached to the data).

or

Confidential (access to private data about a person is limited).

Signature of Researcher

Date

Signature of Approving Instructor

Date

COMMENTS: