

**Missouri Baptist University**  
 MASTER OF EDUCATIONAL ADMINISTRATION  
 ELEMENTARY OR SECONDARY EDUCATIONAL ADMINISTRATION  
 (Effective Fall 2007)

Student \_\_\_\_\_ Semester of Initial Enrollment \_\_\_\_\_  
 Campus Attending \_\_\_\_\_ E-mail \_\_\_\_\_

Graduate Students may apply only **two** courses with a grade of "C" towards the graduate degree.  
 Grade of "F" may be repeated only with written permission of the advisor and the Dean of Graduate Studies. Students must have a cumulative grade point average of 3.0 to graduate with a master's degree.

<b>REQUIRED CORE: 18 HOURS</b>		<u>Requirement Satisfied/Semester</u>	<u>Grade</u>
GRED 553	Research Methods	_____	_____
ETOP 563	Legal Issues in Regular and Special Education	_____	_____
EDAD 533	Basic Finance and Facilities Management	_____	_____
EDAD 563	Ed Ad of Special Programs, Grants, & Leg Mandates	_____	_____
ETOP 523	Classroom and Behavior Management	_____	_____
	Elective (if ETOP 523 was completed as an undergrad. course)	_____	_____
EDAD 543	Ed Leadership Inquiry and Communications	_____	_____

<b>SECONDARY ADMINISTRATION CORE: 9 HOURS</b>		<u>Requirement Satisfied/Semester</u>	<u>Grade</u>
ESAD 533	Administration/Supervision - Secondary	_____	_____
ESAD 523	Curriculum and Instruction - Secondary	_____	_____
ESAD 573	Internship in Diverse Settings/Portfolio-Secondary	_____	_____

<b>ELEMENTARY ADMINISTRATION CORE: 9 HOURS</b>		<u>Requirement Satisfied/Semester</u>	<u>Grade</u>
ELAD 533	Administration/Supervision - Elementary	_____	_____
ELAD 523	Curriculum and Instruction - Elementary	_____	_____
ELAD 573	Internship in Diverse Settings/Portfolio-Elementary	_____	_____

<b>ELECTIVES: 3 HOURS</b>		<u>Requirement Satisfied/Semester</u>	<u>Grade</u>
BUSN 523	Financial Management	_____	_____
EDAD 553	Vocational Administration & Philosophy	_____	_____
EDMS 543	Middle School: Philosophy and Organization	_____	_____
EDMS 563	Middle School: Curriculum, Instruction, and Field Exp.	_____	_____
EDSP 583	Special Education Administration	_____	_____
ETOP 541-3	Specialized Topics in Prof. Dev.	_____	_____
ETOP 573	Contemporary Trends and Issues	_____	_____
ETOP 583	Perspectives on Diversity in Education	_____	_____
EDSM 413/513 <sup>1</sup>	Sport Facility Management	_____	_____
SMGT 423/523 <sup>1</sup>	Legal Issues in Sport	_____	_____
SMGT 433/533 <sup>1</sup>	Psychological Aspects of Sport and Physical Activity	_____	_____
SMGT 463/563 <sup>1</sup>	Sport Finance	_____	_____
	Other Elective from another department	_____	_____

\* These are suggested electives. Other graduate courses may be approved by the Director of the Educational Administration Program. Students must petition in writing for consideration of other courses not listed above to fulfill the elective requirement.

<sup>1</sup> Students completing EDSM 413/513, and SMGT 423/523, 433/533, and 463/563 will have satisfied the requirements to earn the Certificate in Sport Management. The Certificate in Sport Management does not fulfill requirements for state teacher certification.

**TOTAL: 30 HOURS**

**Required Course For Certification:** (if not completed as part of the candidate's undergraduate degree)  
 EDPS 453/553+ The Exceptional Child \_\_\_\_\_

+ ETOP 423/523 is a required course for all students who have not had a course in Classroom and Behavior Management while pursuing a prerequisite degree.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Dean of Graduate Program \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: Not all classes offered on all campuses.**

August 2007